

KRHA Board of Directors Meeting Minutes
January 17, 2018

Meeting called to order and welcome by President, Noel Harlison at 12:01 pm.

Attendees: Noel Harlison, Matt Hunt, Melody Nall, Todd Schiavone, Ernie Scott, Alan Alexander, David Bolt, Lucy Juett, Angela McGraw, Liz Snodgrass, Martha Pleasant, Tina McCormick, Justin Harris, Jane Feist

I. **Approval of Minutes:** Motion to accept: Alan Alexander, seconded by David Bolt, motion approved.

II. **Committee reports**

a) **Public Information (Taylor Readnowar)** – Tina reported that a phone meeting is planned for January 22nd with Andrew Bledsoe to set focus and goals for the committee this year.

b) **Finance (Todd Schiavone)**

Assets 12/31/17

Checking/Savings

CD 80,935.05

CTB 124,219.42

TOTAL 205,154.47

Net Income as of 12/31/17: 15,125.12

David Bolt made the motion to approve financial report (emailed prior to meeting). Alan Alexander seconded the motion and motion carried.

Todd reports that forms completed and filed with Secretary of State. He is working with Chris Gooch on the KRHA 990 form to be filed prior to 5/31/18. Todd presented that the bank recommends to open Money Market Account instead of moving \$20,000 to CD (as approved in November). This will yield a higher interest rate and allow ease of use when dollars need to be moved. David Bolt made the motion to change to Money Market Account, Noel Harlison seconded the motion, motion passed.

c) **Legislative (Jane Feist/Ashley Gibson)** – Jane Feist reported that tentative plans are underway for Legislative Day at the Capitol – 2/22/18. Senate President Stivers will speak from 9- 9:30 and a speaker from the House TBD from 9:30 – 10:00 am. Room 265 has been reserved for KRHA that day. At 1pm, KRHA will be recognized on at the Senate Caucus and 2pm recognition on the floor. The committee is seeking KRHA's membership to support 11 bills, oppose 1 bill and to monitor several other bills during this term. A full list will be emailed to the board and feedback for approval to send to the membership will be requested by the end of this week. The committee is recommending that KRHA remain neutral on HB 85 and only educate membership on the content and advise members to contact legislators with their support or lack thereof.

- d) **Education/Programs (Ernie Scott)** – Ernie reports that surveys from the conference were positive and the conference made \$9000. Next year conference dates will be November 15 & 16 in Bowling Green. The Education Committee will reconvene in February for regular meetings.
- e) **Nomination Committee (Andrew Bledsoe)** – no report at this time.
- f) **Membership Committee (Chris Salyers)** – Noel reported that he will be meeting with Chris Salyers soon to discuss activities for this committee.
- g) **Governance Committee (Justin Harris-Chair, Steve Fisher Co-chair)** – Justin gave a brief introduction and explained that he will be Chair and Steve Fisher, Vice-chair of the committee. Steve will be available as needed when Justin cannot make meetings, etc. The Committee has 8 members (3 new) and will meet Friday, February 2nd for the first meeting of the year.
- h) **Student Chapter Committee (Lucy Juett)** – Lucy reported that the committee has not met. She reported that 44 surveys were received from KRHA members regarding the student chapters.
- i) **Executive Committee Report (Noel Harilson)** - Noel shared the EX. Committee minutes from the December meeting with the board.
- j) **Executive Director Update (Tina McCormick)** -

January 2018 Director Report

1. Daily administrative activities.
2. Serving as Ex-Officio for all the committees.
3. Submit grant applications to NRHA for the Rural Veteran's Support (\$2335) and the annual Technical Assistance grant (\$9500). A reminder: The \$9500 grant is calendar year January-December 2018. These have been submitted and approved. The \$2335 grant is as well.
4. Preparing final grant report for NRHA on the 2017 Technical Assistance Grant (\$9500).
5. The committee for the 2018 Hepatitis Conference have not started meeting yet, but plan to partner with KRHA again in 2018. No location is set for this conference yet.
6. Working with KDPH TB program to possibly partner for their national conference, which will be held in Lexington. No details yet. Will update later. Will be preparing a budget to submit to them – will share when complete. Will be asking for KRHA's fee to be \$20,000.
7. The Immunization conference is in question this year due to funding. Will update later.
8. We have started our planning calls for the 2016 Hepatitis conference, which will be our 3rd.
9. Working with Todd to insure items are correctly coded to the right accounts for budget purposes.

III. Other Items*: Noel inquired about preparations for NRHA RHPI materials from KRHA. Andrew and committee will update materials with Tina. Noel proposed an application process be developed for a student to attend the NRHA Rural Health Policy Institute funded by KRHA. Lucy and the Student Chapter Committee will move forward with developing an application.

In addition, he proposed adding the President Elect to attend NRHA RHPI along with the current President and the Executive Director – if funds allow. The TA grant from NRHA can be amended to include the President Elect in the future.

IV. Upcoming meeting dates:

February 21, 2018 Noon EDT	Executive Committee
March 21, 2018 Noon EDT	Full Board
April 18, 2018 Noon EDT	Executive Committee
May 16, 2018 Noon EDT	Full Board
June 20, 2018 Noon EDT	Executive Committee
July 18, 2018 Noon EDT	Full Board
August 15, 2018, Noon EDT	Executive Committee
September 19, 2018 Noon EDT	Full Board
October 17, 2018 Noon EDT	Executive Committee
November 14, 2018 Noon EDT	Full Board (Face to Face at Annual Conference)

All of these meetings held at 11am CST, 12pm EDT unless notified

V. Adjourn – Motion to adjourn by Alan Alexander, Second – Lucy Juett
Motion passed – meeting adjourned 1:02 pm

***Continuation of Other Items from President Noel Harilson:**

As I stated on the call, I had a pretty robust list of points for discussion. I did not anticipate getting to all of them as I knew the committee discussion would eat up some time. I want you to know that I am open to scheduling a meeting in February for further discussion of these items along with any motion's to move forward where necessary. Another option is to assign the items to specific committees for research and recommendations to the board for action. I ask that you do consider and supply criticism, positive or negative. I am feeling my way through this and truly appreciate the knowledge and support from you all as board members.

- a. Partnership for annual conference
I mentioned this was discussed in the Executive Committee Meeting in December. I would like to hear everyone's thoughts on partnering with other likeminded organizations for our annual conference. It seems natural that if this moves forward, it would be part of the regular planning out of the Education Committee. I envision a State Rural health Conference with an

incredible agenda and larger registration. If we were able to partner with a clinical association, we might also be able to pull in more clinicians as well.

b. Discussion with KMGMA

I want to increase our exposure through partnerships on educational conferences/summit's etc. I recently met with the President of KMGMA and they are very interested in partnering with us in the future. This could be on an educational summit in the spring or summer. For the spring of 2018, they have already committed to their own Spring conference and have offered a KRHA member discount for attendance. They have also invited us to have a table at their conference in Lexington. Tina is working with them on details. They are extremely interested in our focus on rural. Their chapters have condensed to the urban hubs of Louisville and Lexington but they still desire to reach their rural practice managers and admin staff. This is a gap we could assist in helping them fill.

c. Late spring educational summit thoughts on topics and partners

Or

d. Summer regional KRHA summit's

I for c and d. Is this something we would like to still pursue this year? It might be too much to bite off. Especially if we decide to partner with another organization or two on the annual conference this year. I would love to incorporate something like this in conjunction with another type of educational summit as mentioned prior to this.

e. Health Communications Intern – Paid

This was tabled during our November 2017 board meeting. With the next item, is this off the table altogether?

f. WKU unpaid intern

Where could this intern help? Communications? We now have Twitter and LinkedIn. We could use unpaid interns with this going forward as long as deliverables could be created. Any other thoughts or ideas?

g. Communication on 1115 waiver from

Our perspective? Communications Committee?

How do you feel about sending something out regarding the approval of the waiver?

h. I'd like to create a formal evaluation for the ED. Could/should the Governance Committee take this task?